

VERIFICATION TRACKER FOR SCHOOL USE

Date Verification Notice Sent: _____

Date Response Due from Household: _____

Date Second Notice Sent (or N/A): _____

Approval Based On:

☐ Food Stamp/TANF Case Number

☐ Household Size and Income

Verification Result:

☐ No Change

☐ Free to Reduced

☐ Free to Paid

☐ Reduced to Free

☐ Reduced to Paid

Reason for Change:

☐ Income: _____

☐ Household Size: _____

☐ Change in Food Stamp/TANF

☐ Did not respond

☐ Other: _____

Date Notice of Change Sent: _____

Date Change Made: _____

Date Hearing Requested: _____

Hearing Decision: _____

Verifying Official's Signature: _____

Date: _____